

## **Partnership Policy**

### **General Principles and Guidelines**

The Association of Independent Schools of Greater Washington (AISGW) may from time to time consider entering into a partnership arrangement to provide meaningful, mission-related professional development opportunities for member schools. This Partnership Policy requires that AISGW appropriately review and formally approve through a defined process any and all such partnership arrangements before agreeing to them.

This policy applies to arrangements with possible collaborators, including AISGW member schools, state/regional associations, colleges/universities, think tanks, or other educational non-profit organizations. This policy is intended to safeguard the integrity of AISGW in developing program partnerships, to protect AISGW and its member schools from the perception of favoritism or the actual favoring of one member school above other schools, and to ensure that an internal vetting and approval process is in place prior to the formation of any partnership agreement.

### **Partnership Vetting and Approval Process**

1. Potential partnership arrangements will be brought to the AISGW Member Services Committee for review of the merits of the partnership, the nature of the relationship between AISGW and the partner organization, and any issues in the development of the partnership. The financial arrangements of the sponsorship will be disclosed to the Member Services Committee for purposes of transparency and a full vetting of the potential partnership.
2. To assist the Member Services committee in the partnership vetting process, the following questions will be considered:
  - a. Is this a partnership that only AISGW can offer?
  - b. Would the partnership benefit many AISGW member schools?
  - c. Would this partnership allow AISGW to offer professional development opportunities at a lower price (registration fee, travel expenses, etc.) than a member school would be able to obtain on its own?
  - d. Would this partnership benefit one member school over another member school or all other AISGW schools?
3. Partnerships with potentially significant financial implications for AISGW are also to be reviewed by the AISGW Finance Committee as part of this process.
4. The Member Services Committee will submit a recommendation to the full AISGW Board of Trustees, incorporating Finance Committee input as appropriate, for the AISGW staff either to proceed in the development of the partnership or to cease such a pursuit.
5. The full AISGW Board of Trustees will review the potential partnership and the recommendation from the Member Services Committee (including any Finance Committee input), and vote to approve or not approve the partnership.